

Engineers' Club of Philadelphia
Technical and Engineering Management Courses
Fall 2010

GENERAL INFORMATION AND REGISTRATION

Most courses will be held at the Engineers' Club of Philadelphia, located in the Racquet Club at 215 South 16th Street, Suite 16, Philadelphia, PA 19102. Other locations may be selected to accommodate a firm's on-site program or for the convenience of the students and/or faculty. The Racquet Club is not handicapped-accessible; if a student needs such accommodation, please notify us upon registration and we will arrange for a handicapped-accessible location.

Tuition for courses generally includes texts and reference materials, unless noted otherwise. Tuition does not cover meals for all day courses.

Registration for each course will close one week before the first session. Courses will be cancelled if there are insufficient registrations (and all fees refunded).

Some of the courses may be eligible for professional development hours (pdh). It is the participant's responsibility to determine whether the course complies with the requirements of the registration or certifying agency. A certificate of completion will be provided to those completing the course.

Engineers' Club dues-paying members receive a discount on tuition, as noted in the course information.

The Engineers' Club does not discriminate in offering its educational courses.

Additional course and registration information, including a pdf file of the catalog, is located on the website (www.engrclub.org, click Professional Development) or contact Susan Best (sbest@engrclub.org or (215) 985-5701).

Registration can be made online, by emailing reservations@engrclub.org, mailing the form below, or by calling (215) 985-5703. Clicking the course title in this pdf will direct you to the online store for that course.

Payment is due at time of registration. Payment will be refunded if student withdraws from the class not less than seven days prior to the start of the course.

REGISTRATION

Name: _____
Company: _____
Address: _____
City, State, Zip: _____
Telephone _____ **Email** _____

Please register me in the following course(s):

| Course Number and Title | Starting date | Tuition |
|-------------------------|---------------|---------|
| | | |
| | | |
| TOTAL PAYMENT | | |

Print your name, as it should appear on the Certificate of Course Completion: _____
Are you a member of the Club? : Yes _____ No _____

Ways to Register:

- Online at <http://www.engrclub.org> (click Professional Development)
- Mail this form to the Engineers' Club of Philadelphia at the address below:
 - Check enclosed made payable to: "The Engineers' Club of Philadelphia"
 - Pay by credit card
- Call 215-985-5703 and pay by credit card
- Email this form to reservations@engrclub.org with credit card information

If paying by credit card:

Credit Card type _____ Exp Date _____
Number _____
CVV Number _____
Name on Card _____
Billing Address (if different from registration address)

