



## Call for Nominations – Outstanding Service Awards

The Engineers' Club of Philadelphia seeks nominations for the Outstanding Service Awards. Two separate awards may be presented for service above and beyond the call of duty:

- **Outstanding Service to Engineering**
- **Outstanding Service to the Community**

The awards are to be given for career achievement, not for a short term effort or accomplishment. This will allow the accomplishments of the award recipient to have stood the test of time. Service should be for more than a single organization.

### OUTSTANDING SERVICE AWARDS GUIDELINES

1. The service or contributions to engineering or the community should be primarily for clients, agencies, or organizations within the Delaware Valley<sup>1</sup>. However, service and contributions outside of the Delaware Valley are considered.
2. Award recipients must be living at the time of selection.
3. **Nominators are asked to prepare the nomination without the knowledge of the nominee.** The nominee's family and/or colleagues should be asked to provide input for the nomination package. Once the selection is made, the OSA Chair will notify the nominators and the award recipient(s).
4. The DVEW Advisory Committee, composed of former Delaware Valley Engineers of the Year, will make the selection. The committee is authorized to conduct research beyond the nomination form, to verify the accomplishments as presented in the nomination.
5. An award does not need to be made each year; it will only be presented if the selection committee determines that the nominations are of such quality as to justify the award. Only one award of each type is to be made a year.
6. Former Delaware Valley Engineers of the Year have been honored for their achievements and are not eligible for this award.

### SUBMITTAL PROCESS AND QUESTIONS

Nominations, using the Nomination Form (available at [www.engrclub.org](http://www.engrclub.org)) and questions should be directed to:

Andrew Hartmann, PE - [ahartmann@HNTB.com](mailto:ahartmann@HNTB.com)

Nominations must be received by **Friday, December 1st, 2023**

### RECOGNITION

Award recipients will be honored at the Engineers Week Opening Ceremony on Thursday, February 15, 2024. They and a guest will receive complimentary tickets to these events.

#### ABOUT DELAWARE VALLEY ENGINEERS WEEK

Engineers Week was established to help increase public understanding of the engineering profession. Delaware Valley Engineers Week (DVEW) is sponsored by a coalition of engineering societies, government agencies, universities and major corporations representing thousands of engineers. Plan early to attend all the Engineers Week Events so that you can meet the 2024 Awards recipients. More information is at [www.engrclub.org](http://www.engrclub.org).

<sup>1</sup> Defined as Philadelphia, Bucks, Delaware, Chester, and Montgomery counties in southeastern Pennsylvania and Salem, Gloucester, Burlington, Camden, and Mercer counties in New Jersey.



## Outstanding Service Awards Nomination Form

Check award for which this person is being nominated:

- ☐ Outstanding Service to Engineering ☐ Outstanding Service to the Community

### 1. Personal Information of Nominee

First	MI	Last	Suffix (Jr, PE, etc.)	Date of Birth
Employer		Position		
Address		City	State	Zip
Email		Work Phone	Home or Cell Phone	
Home Address	City		State	Zip

### 2. Nominator

First Name	MI	Last Name	Suffix (Jr, PE, etc.)
Organization			
Email		Phone	

### 3. Professional and educational background

Provide information that describes:

- Education background
- Employer Information: (dates, position/job title, company/organization)\*
- Professional registrations / certificates

### 4. Service to Engineering and the Community

Provide information that indicates the service that the nominee has provided to the community or engineering, as appropriate.\*

- Dates
- Type of service provided
- Who benefited from the service
- Accomplishments of the nominee

While the awards are for service to engineering OR the community, both types of service can be included. For example, if the nomination is for service to engineering, most of the service effort should be to engineering; however, service to the wider community will be considered in evaluating the nominations.

\* It is recognized that it may be difficult to provide complete information for some of the older positions/activities that the nominee may have had. Approximate information is acceptable.

Send Nominations by **Friday, December 1st, 2023** to:

Andrew Hartmann, PE - [ahartmann@HNTB.com](mailto:ahartmann@HNTB.com)